

Peterston-super-Ely Community Council

Cyngor Cymuned Llanbedr-y-Fro



COUNCIL SUMMONS

The next meeting of Peterston-Super-Ely Community Council to be held on the 8th of September 2025 at 7.30pm at the Village Hall. The meeting will be multi location. To attend remotely contact the Clerk by emailing council@peterstonsuperely.org. The following business will be transacted.

Yours sincerely

Val Harvey - Clerk to the Council

AGENDA

1. Apologies for absence
2. Disclosures of Personal/Prejudicial Interest from Members
3. In person request from the public and press
4. Report from Vale of Glamorgan Councillor, Michael Morgan
 - a) Update on joint meeting with Highways Dept about congestion in lanes around village
5. **To approve** the minutes of the meeting held on the 14th of July 2025 and review action arising not otherwise on agenda
6. Review of correspondence for action
 - a) Vale of Glamorgan Council
 - b) Planning Applications
 - c) One Voice Wales
 - i. Decision to host Repair Café Wales event (Cllr Drysdale)
 - d) Members of the Public
 - e) Neighbourhood Policing Team
 - f) Other organisations / bodies
7. Councillor & Clerk's Reports
 - a) Finance Committee (Councillor Phillips)
 - a. Replacement of Gavin & Stacy bench
 - b. Agree budget for purchase of planters
 - c. Orbits IT Support Contract (Clerk)
 - b) MUGA WG (Cllr Drysdale)
 - Partnership Agreement (Cllr Drysdale)
 - Purchase of Defibrillator for MUGA (Cllr Drysdale)
 - Purchase of Storage Container (Cllr Drysdale)
 - c) Assets & Maintenance WG
 - Riverside Clearance Project (Cllr Potter)
 - Purchase of a defibrillator for Wyndham Park (Cllr Firth)
 - d) Churchyard WG (Cllr Moody Jones)
 - e) Village Environment WG (Cllr Firth)
 - Update on clearance of empty Allotments (Cllr Drysdale)
 - Dog Waste (Cllr Cross)
 - Hedge Cutting around playground (Cllr Moody-Jones & Cllr Drysdale)

- Replacement of playground fence (Clerk)
- First Aid Courses scheduled for 6.10.25 at 2:30pm and 14.10.25 at 7pm
- Defibrillator Courses scheduled for 9.10.25 at 2pm and 16.10.25 at 7pm
- f) Clerk's Report
- 8. Finance
 - a) Approve revised June payment schedule
 - b) Approve July, August and September Payment Schedules
 - c) Approval bank reconciliation for July and August
 - d) Review and approve new salary rate for Clerk
 - e) Grant Application from Croes Y Parc Chapel
 - f) Emergency Authorisation of payment for treatment of wasp nest in allotments
 - g) Review Churchyard Pricing Fees
- 9. Review and Confirm Governance Documents (Clerk)
 - a) Social Media Policy
 - b) Financial Regulations
 - c) Financial Reserves and Funds Policy
 - d) Grant Criteria and Procedure Policy
 - e) Welsh Language Scheme Policy
 - f) Churchyard Regulations
 - g) Concerns and Complaints Policy
 - h) Freedom of Information Request Policy
 - i) Standing Orders including clarification on publication of draft Minutes
 - j) Confirm if "Terms of Reference" document on website still required as last updated in November 2019
 - k) Approval removal of "Scheme of Publication" Policy as it is a duplicate of Freedom of Information Policy
- 10. AOB at the discretion of the Chair
 - a) Tennis Tournament – John Drysdale. EM sent to ALL by JD on 22.7.25
- 11. Date of Next Meeting – 20th October 2025

Please be aware that a Consultation Meeting with Sarah Tipping regarding NHS "Shaping Services For the Future Together" will be held on the 8th September at 6.30pm. This is not part of the Council Meeting but you are welcome to attend.